

**MONROE PORT COMMISSION
REGULAR MEETING MINUTES
Wednesday, November 18, 2015 - 7:00 p.m.
10 Port Avenue - Monroe MI 48161**

1. Call to Order: 7:03 p.m.
2. Members Present:
Dale H. Brose, Chairman
Thomas G. Myers, Vice Chairman
Thomas A. Krzyston, Commissioner
Lisa M. Leachman, Commissioner

Members Absent:
Kenyon S. Calender, Secretary

Others Present:
Matthew D. Budds, Port Legal Counsel
John Emig, Port Engineer
3. Additions/Deletions to the Meeting Agenda: On a motion by Commissioner Leachman and seconded by Commissioner Krzyston, item 9.3 "Authorize the Chairman to execute, if necessary in concert with OmniSource, a document releasing the restrictive covenants on the Northern Battlefield and the Fish and Wildlife parcels to allow the transfer to the United States of America free and clear of the Restrictive Covenants placed for the benefit of OmniSource during the OmniSource transaction: Ayes 4; Nays 0. Motion passed.
4. On a motion by Commissioner Krzyston and seconded by Vice Chairman Myers, the Meeting Agenda, as amended, was approved: Ayes 4; Nays 0. Motion passed.
5. On a motion by Vice Chairman Myers and seconded by Commissioner Leachman, the Regular Meeting Minutes of the Wednesday, October 21, 2015 Meeting were approved. Ayes 4; Nays 0. Motion passed.
6. Public Comment: None
7. Commission Krzyston requested that item 7.1 be pulled from the consent agenda. Discussion was held regarding Planning Commission expenses.

On a motion by Commissioner Krzyston and seconded by Vice Chairman Myers, the remainder of the Consent Agenda (Items 7.2 and 7.3) were approved. Ayes 4; Nays 0. Motion passed.
 - 7.2 Accept and place on file the Monroe Port Commission Notice of Regular Meetings 2016 Calendar Year.
 - 7.3 Accept for Port Chairman's signature: Homrich Inc. Contractor Application Payment No. 5
Amount due: \$55,906.35
Project: Pump house demolition
Funding source: Downriver Community Conference Brownfield Consortium EPA Revolving Loan Fund (RLF) for the pump house demolition project. (BRA to approve 12-10-15).

7.1 Following discussion of the Planning Commission expense, on a motion by Commissioner Krzyston and seconded by Vice Chairman Myers, Port of Monroe Expenditures - Order 0426 October 22, 2015 through November 18, 2015 were approved and placed on file.

8. Unfinished Business:

8.1 The Suspense Calendar was reviewed and updated.

9. New Business:

9.1 On a motion by Commissioner Krzyston and seconded by Commissioner Leachman, AKT Peerless Invoice #40940 in the amount of \$4,634.08 (services 8-1-15/8-31-15)(Reimbursable MEDC loan) for Brownfield consulting and support services for property 10 Port Avenue was TABLED. Ayes 4; Nays 0. Motion passed.

9.2 On a motion by Vice Chairman Myers and seconded by Commissioner Leachman, Johnson & Anderson Invoice #38738 in the amount of \$39,502.50 (Reimbursable MEDC loan)(Services 9-27-15/10-31-15) for engineering services scoping and estimating the dock project. To be paid when MEDC financing is available and received was TABLED Ayes 4; Nays 0. Motion passed.

9.3 On a motion by Vice Chairman Myers and seconded by Commissioner Leachman, the Chairman was authorized to execute, if necessary in concert with OmniSource, a document releasing the restrictive covenants on the Northern Battlefield and the Fish and Wildlife parcels to allow the transfer to the United States of America free and clear of the Restrictive Covenants placed for the benefit of OmniSource during the OmniSource transaction after such document is approved by the Port Director and Legal Counsel: Ayes 4; Nays 0. Motion passed.

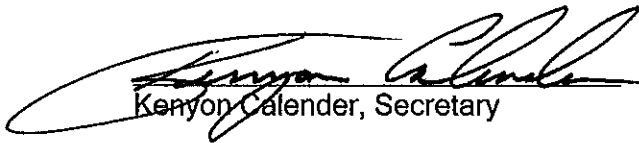
10. Staff Reports:

- Paul C. LaMarre III:
Mr. LaMarre was out of town on business and submitted a written report.
- John Emig:
Commented on the discussions with DRM and administrative site plan review for the proposed gypsum storage building.
- Matthew D. Budds:
Described the ongoing discussions concerning gypsum management.

11. Other Business that may come before the Port Commission: None

12. Port Commissioners Comment: Chairman Brose thanked Mr. Swallow for his work with the City and described him as a resource for the Port. Commissioner Myers thanked Mr. Swallow for his support of the Port. Commissioner Krzyston stated that Mr. Swallow was an asset to the Port, BRA, and City. Commissioner Leachman commented on the good working relationship that was possible with Mr. Swallow. The Board held a short discussion concerning legislative issues involving the Port.
13. Public Comment: Mr. Swallow thanked the Port Commissioners for their support.
14. Adjournment: On a motion by Commissioner Leachman and seconded by Vice Chairman Myers, the meeting was adjourned at 8:25 p.m. Ayes 4; Nays 0.

These minutes are not considered official until approved by the Monroe Port Commission at their next regular scheduled meeting, Wednesday, December 16, 2015.



Kenyon Calender, Secretary

December 16, 2015
Date